



CONVENTIONS
LLC

Vendor Order Form

2024 PNW Collector Convention

Three Rivers Convention Center
7016 West Grandridge BLVD, Kennewick, WA 99336

June 8-9 2024 10am-5pm

Date:



Orders and payment can easily be done online at PNWShow.com

Payment: Credit Card Check

If paying with credit card, please visit PNWShow.com or call (509) 308-4236

Vendor Rules and Terms

By engaging, the vendor commits to deliver

1. Space Assignment: Vendor spaces are allocated based on the order of registration and payment. Specific location requests are not guaranteed.
2. Set-Up and Tear-Down: Vendors must adhere to the set-up and tear-down schedules. Setup is from 7 am-10pm Saturday June 8th, and tear down starts at 6pm will end at 8pm on Sunday June 9th. Loading zone is located in the back of the convention center located on West Grandridge BLVD.
3. Conduct: Vendors are expected to maintain a professional demeanor at all times. Harassment, discrimination, or any form of inappropriate behavior will result in immediate expulsion from the convention.
4. Sales and Merchandise: All items for sale must be appropriate for the event audience and comply with local laws. The sale of counterfeit or unauthorized merchandise is strictly prohibited.
5. Liability and Insurance: Vendors are responsible for their own merchandise and equipment. The convention organizers are not liable for loss, theft, or damage. Vendors must carry their own liability insurance. Armed security will be on-site from setup until breakdown.
6. Compliance: Vendors must comply with all local health, safety, and fire regulations. Failure to comply may result in immediate termination of this agreement without refund.
7. No Drugs and Alcohol: The possession, consumption, or sale of illegal drugs and alcohol at the event is strictly prohibited. Violation of this policy will result in immediate termination of this agreement and expulsion from the event.
8. Payment and Cancellation: Payment for vendor space must be received at time of purchase. Cancellations made more than 15 days before the event will receive a 50% refund. Cancellations made within 15 days of the event will not be eligible for a refund.
9. Amendment and Dispute Resolution: The organizers reserve the right to amend these terms with notice. Any disputes will be resolved through arbitration.

By participating as a vendor, you agree to these terms.

Vendor must ensure quality, timely delivery, and adhere to all relevant regulations. No engagement in gambling or unethical practices. Professional conduct is mandatory. Breach of terms may result in contract termination and potential legal action. Payment terms to be followed as agreed.

Personal information

Business Name (If not a business, personal name)

Phone

Email

Address

State

Post Code

Business UBI# (Leave blank if not registering as a business)

Hobby

Sports Cards Coins Stamps Memorabilia Other Collectible

Order Details

Tables: (8 feet long by 30 inches wide) - \$200 each

Quantity: x Unit Price: = Amount:

Add on's:

Electricity to table + \$50

Unit Price: = Amount:

Total:

How many vendor passes will you need? (Limit 4)

1 2 3 4

Booths: (10 feet long by 8 feet deep) - \$400 each

Booths come with one table but can have up to three, each additional table is \$50. Three tables per booth max.

Quantity: x Unit Price: = Amount:

Add on's:

Additional table + \$50 (add up to two additional tables per booth)

Quantity: x Unit Price: = Amount:

Electricity to table + 35

Unit Price: = Amount:

Total:

Make checks payable to: PNW Conventions LLC

Mail to: PO BOX 1521, Richland, WA 99352

Grand Total:

Contact Information

Have questions? Please visit PNWShow.com or call (509) 308-4236 or email inquiries@PNWConventions.com.

Mailing address:
PNW Conventions LLC
PO BOX 1521
Richland, WA 99352

I understand and agree to the conditions of the vendor rules and terms.

Vendor Signature

Date